



Job Title:	Executive Director	Job Category:	Executive
Department/Group:	Ohio School Based Health Alliance	Job Code/ Req#:	
Location:	Columbus, OH	Travel Required:	Travel Required
Level/Salary Range:		Position Type:	Full-Time
HR Contact:	Tameka Curry, Administrative Assistant, Nationwide Children's Hospital	Date Posted:	TBD
Reports To:	Ohio School Based Health Alliance Executive Board		
External Posting URL:	External Posting URL		
Applications Accepted By:			
EMAIL: TAMEKA.CURRY@NATIONWIDECILDRENS.ORG			
Subject Line: Ohio School Based Health Alliance Executive Director Position			
General Description			
<p>The Executive Director serves as the Chief Staff Executive of the Ohio School Based Health Alliance and the Corporate Secretary to the Board of Directors and the Alliance. In these capacities, the Executive Director recommends and participates in the development of plans and programs and in formulating policy; conceptualizes the Alliance's entry into new areas of endeavor and prepares working documents for the use of the Board of Directors; implements the mission, goals and strategic priorities; provides support and direction to the Board of Directors; oversees Alliance relations, support, outreach and education on all matters related to school health; and supervises the Alliance's day to day operations. The Executive Director also serves in the role of a chief operating officer and the chief financial officer of the Alliance and the principal contact with the Alliance's General Counsel and Government Relations Counsel. Additionally, the Executive Director organizes, directs, coordinates and has full authority over the administration of the Ohio School Based Health Alliance, including staff organization and delegation of individual responsibilities.</p>			
Job Description			
ROLE AND RESPONSIBILITIES			
<ol style="list-style-type: none"> 1. Provides strategic direction and vision for school health programs across the state; identifies alignment, advocacy, contracting, partnership and learning opportunities to grow and sustain community school-based health care across Ohio. 2. Serves as state expert in school health and remains committed to keeping abreast of advancements in the field of study specific to school health programming. 			

3. Identifies financial and/or partnership opportunities for Ohio Alliance and makes these opportunities reality.
4. Serves as the lead point of contract and lead representative for the Ohio Alliance across the state for both internal and external audiences. Including:
 - Lead, coach, develop, and retain Ohio Alliance’s high-performance senior management team.
 - Actively engage, energize and recruit Ohio Alliance board members, event committees, partnering organizations, and funders.
 - Serves as the representative of Ohio Alliance to the National School Based Health Alliance.
 - Serves as a liaison between the school health providers and various healthcare payers, both current and to be developed.
 - Serves as a liaison between the Ohio Alliance and state/federal government, contracted consultants, technical assistance providers, etc.
 - In partnership with the Ohio Alliance Board, staff team and consultants, serves as a funder, policymaker and media point of contact as necessary.
 - With Ohio Alliance Board, staff team and consultants, contribute to development of communication content and distribution among all partners and stakeholders for successful implementation of the initiative.
5. Manages all overall policy strategy for the entire organization on behalf of Ohio Alliance.
6. Ensures all aspects of quality assurance, quality improvement, and fidelity of school health programming are operating to maximize benefits for the Ohio Alliance:
 - Provide oversight and monitoring of Ohio Alliance strategic plan and outcomes; develop and implement Ohio Alliance services, performance, and operational guidelines and documents and ensure adherence by partners.
7. Ensure effective systems to track scaling progress, and regularly evaluate program components, so as to measure successes that can be effectively communicated to the board, funders, and other constituents.
8. Complete other tasks that are necessary to create new and/or implement these work plans and expand services across the state of Ohio.
9. Manage all staff and relevant Ohio Alliance related projects noted above or as assigned.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Advanced degree, with at least 10 years of senior management experience, in policy, communications, health or medical related field; previous experience in non-profit management, statewide health associations, business administration or health administration preferred.
- In-depth understanding of the Ohio Department of Education, Ohio Department of Health and Ohio Department of Medicaid policy (school-based health centers, Whole Child Framework, managed care, etc.), processes, and programs highly preferred.
- Unwavering commitment to quality programs and data-driven program evaluation.

- Excellence in organizational management with the ability to coach staff, manage, and develop high-performance teams, set and achieve strategic objectives, and manage a budget.
- Past success working with a Board of Directors with the ability to cultivate existing board member relationships.
- Strong marketing, public relations, and fundraising experience with the ability to engage a wide range of stakeholders and cultures is preferred.
- Strong written and verbal communication skills; a persuasive and passionate communicator with excellent interpersonal and multidisciplinary project skills.
- Action-oriented, entrepreneurial, adaptable, and innovative approach to business planning.
- Ability to work effectively in collaboration with diverse groups of people.
- Passion, idealism, integrity, positive attitude, mission-driven, and self-directed.