



Dave Thomas
Foundation
for Adoption®

Forever Families for Children in Foster Care

Job Posting

“If we can get one child adopted into a loving family, all our work will be worth it.” – Dave Thomas

Join us as we champion our mission to dramatically increase the number of adoptions of children waiting in North America’s foster care systems. We’ve helped more than 13,000 young people find safe, permanent homes across the United States and Canada, but our mission is not complete. Invest your career in making a difference and join the Dave Thomas Foundation for Adoption team.

We offer a supportive workplace where you can make an impact. We are dedicated to creating a diverse, inclusive and equitable work environment for Foundation staff, while advocating for measurable change toward racial equity within the child welfare system.

We are looking for excellent talent to support our mission. Located in Dublin, Ohio the business development and government relations manager will assist with creating communications materials and initiating, developing, and cultivating relationships with public and private leaders, influencers, elected officials and affinity groups in multiple states and jurisdictions to support building advocacy surrounding the Foundation’s signature program, Wendy’s Wonderful Kids (“WWK”). If you have an art for fostering relationships, substantial communications experience, are proactive and understand the legislative and budget process, we encourage you to [learn more and apply](#).

Key Deliverables:

1. Assist with ongoing management and stewardship of existing relationships in states where the WWK Program is currently underway
2. Support coordination with state and county child welfare departments, government leaders and relevant organizations and agencies to help identify and structure partnerships related to expanding the WWK program
3. Write, edit, and proofread communications materials to assist in increasing local engagement, education and advocacy through various approaches
4. Identify local/state/regional collaboration opportunities and networks to assist the director in building relationships to advance DTFA priorities and strategies to elevate the WWK visibility among state and national child welfare leaders

What You Bring:

- Bachelor's degree and a minimum of 3 years' experience in business development, government relations, communications and/or equivalent combination of education and experience
- Excellent verbal and written communication skills, including comfort and experience with communicating with political, civic and organizational leaders, staff and other stakeholders, such as nonprofit leaders and community members; experience in child welfare or child welfare policy is a plus
- Experience in navigating relationships with multiple audiences, including legislative and government agency staff, coalitions and trade groups, nonprofits and cross-functional internal teams; successful experience in building and sustaining strong relationships with essential stakeholders and partners
- Strong analytical experience and proficiency in communications technologies such as Raiser's Edge, Salesforce or similar tools

Our Benefits

At the Foundation, our team is committed to providing unwavering dedication to change the journey for children lingering in foster care. We value each member of our team and we are committed to taking care of you. Beyond joining our talented team and the opportunity to make a difference, we are proud to offer our employees a competitive compensation and benefits program, including:

- **Flexible, hybrid schedule arrangement** for most positions allowing employees to choose to work from home up to two days a week
- **First day of hire** medical, dental and vision insurance coverage for you and your family
- **Employer-funded health reimbursement account (HRA)**. The HRA is a tax-advantaged account, **funded solely by the employer** to help you pay for medical expenses. Your HRA debit card may be used to pay up to \$4,500 (individual coverage) or up to \$9,000 (family coverage) per year. Annual amounts are pro-rated for new hires
- **Employer-paid** basic life insurance, short-term disability and long-term disability
- Eligibility for a 403(b)-retirement **match program up to 5%** after the first year of employment
- **Adoption-Friendly Workplace** providing financial benefits and paid time off for adoptive parents
- **Generous paid time off**, including paid holidays, paid personal, vacation and sick days as well as parental leave, adoption leave and foster care leave
- A connected team environment that embraces a **commitment to diversity, equity and inclusion**
- Career advancement opportunities and continued education
- A comprehensive offering of additional voluntary benefits!

The Dave Thomas Foundation for Adoption is an equal employment opportunity employer and does not discriminate against any employee or applicant based on race, color, religion, religious beliefs, political affiliation, creed, HIV/AIDS status, ethnicity, sex, age, national origin, ancestry, disability, sexual orientation, gender, gender identity, gender expression, pregnancy, marital status, familial status, veteran/military status, predisposing genetic characteristics, domestic violence victim status, prior arrest or any other category protected by applicable law. Any employee who engages in such conduct is subject to disciplinary action, up to and including discharge.