GOVERNMENT AFFAIRS ASSISTANT

COLUMBUS OFFICE

PLEASE APPLY BY MONDAY, NOVEMBER 23, 2026

Position Description:

This position is full-time, or part-time optional, for an entry-level, go-getter, eager to learn the best ways to make government work for clients and move up in their career and wants to make a difference. The position entails supporting account managers in researching, writing and organizing legislative materials (white papers, testimony, letters and policy proposals), scheduling meetings with legislative offices and agencies, attending events and hearings, preparing clients for government interactions, and performing related tasks in a fast-paced government affairs office.

The ideal candidate has some experience in the Ohio Statehouse or campaign, is self-motivated and can work alone, but is also a team player and collaborates well with colleagues. Previous experience in solving problems, planning strategies or events, developing advocacy campaigns, and/or working with agencies is a bonus. Most of the work will entail state lobbying, but sometimes the position may entail some state work and grants research.

A strong work ethic, professionalism, ability to take initiative, excellent communications skills, and attention to detail are required while a sense of humor is welcomed. This position is designed for growth – we want everyone to soar on our team!

G2G Background:

G2G creates **Government to Growth (G2G)** strategies and executes them by providing comprehensive government affairs, public relations, and economic development services for businesses and non-profits. G2G has secured **$624 million** in non-dilutive government funding as well as policy and regulatory changes for health and high-tech innovation, women's health, education, economic development, defense and transportation at the federal and state levels of government. It was founded in 2007 by Liz Powell, Esq., MPH who has built a team of bipartisan professionals. G2G navigates government to influence funding and programs; draft policies and regulatory comments; organize Capitol Hill Fly-Ins, Statehouse Days, Legislative Briefings and media events; and build critical, long-term relationships in government.

How to Apply:

Please submit your resume, cover letter and salary requirements to aharless@G2Gconsulting.com with subject line "Columbus GA Assistant" - please no calls.