

Title: Government Relations Specialist

Location: Columbus, Ohio

Description:

Qualified candidates should send their resume to dregad1@nationwide.com

The Government Relations Specialist will assist with Ohio Government Relations activities, including lobbying efforts on assigned legislative and regulatory matters at the Ohio Statehouse, Governor's Office, and Administrative Agencies. In addition to Ohio government relations activities, it will also support P&C Public Policy, Office of Consumer Safety, National Association of Insurance Commissioners (NAIC), and state guaranty fund boards. A primary responsibility of this role will be to support the Ohio Government Relations leader, build and maintain relationships with legislative staffers, caucus leadership staff, key Ohio elected officials, covering hearings that coincide on priority legislation, staffing assigned legislative issues, holding in-district meetings with elected officials and Nationwiders, attending fundraising events, building a statewide key contact program, increasing PAC receipts, and assisting with communications to business leaders and the Nationwiders who reside in the state of Ohio. This position is based in Columbus, Ohio and references to "federal" in the job description should be replaced with "Ohio."

JOB SUMMARY: Assists in representing the organization on legislation at the state and/or federal level. Partners with other government relations staff in identifying, reviewing, and analyzing potential concerns of relevant federal insurance, banking, and human resources areas; advocates the company's interest before appropriate federal staff. Assists in developing and maintaining professional relationships with state and/or federal agencies and legislatures.

REPORTING RELATIONSHIPS: Reports to Director/Executive

CORE JOB DUTIES & RESPONSIBILITIES:

1. Provides assistance in keeping state and staff management informed of legislative and regulatory activities that could affect the operations of the company.
2. Partners with other government relations staff to serve as a liaison to state officials and representatives of the federal government. This may include advocating for issues impacting NF, and certain P&C issues.
3. Maintains channels of communication effective in bringing the company's views to the attention of key federal government officials. Assists in the development of technical input to federal officials for the purpose of impacting decisions.
4. Serves on Nationwide committees/teams to assist in developing legislative policies favorable to Nationwide's interests.
5. Maintains contact with key federal officials and stakeholders; attends political fundraising events.
6. Conducts legislative research and analysis; determines possible impact to the organization. Provides summaries and/or reports on key policies and issues.
7. Attends federal legislative and administrative agency meetings to monitor activities; assists in the development of testimony on Nationwide's position.

8. Assists in staff development of individual company programs designed to promote and protect the interests of policyholders, contract holders, investors, and purchasers of other products provided by the Nationwide companies.
9. Performs other duties as assigned.

MINIMUM JOB REQUIREMENTS:

Education: Undergraduate studies in political science, finance, business or other related areas.

Experience: Typically four years experience in legislative representation, federal congressional office, federal regulatory agency and/or Washington, DC-based financial services trade association.

Knowledge: Developing knowledge of the federal political process and structure, federal legislative system and operations of federal regulatory agencies. Proven knowledge of property/casualty insurance, banking, and securities products and company operations.

Skills/Competencies: Ability to inspire trust and confidence from state level elected and appointed officials and their staff, as well as other industry representatives. Ability to conduct legislative and legal research, including the ability to use government agency computer databases and other information databases and computer programs. Strong verbal and interpersonal skills. Ability to operate personal computer and related business software.

Values: Regularly and consistently demonstrates the Nationwide Values and Guiding Behaviors.

Staffing Exceptions to the above Minimum Job Requirements must be approved by the: hiring manager's leader and HRBP.

JOB CONDITIONS:

Overtime Eligibility: Not Eligible (Exempt)

Working Conditions: Normal office environment. Occasional travel. Non-standard or extended work may be required based on project needs.

ADA: The above statements cover what are generally believed to be principal and essential functions of this job. Specific circumstances may allow or require some people assigned to the job to perform a somewhat different combination of duties.

Job Family/Function: LEG/GOV

Job Evaluation Activity: Edited 4/2016 SNG